



## ***VAN WERT MIDDLE SCHOOL***

**THE FIRST DAY OF CLASSES FOR STUDENTS WILL BE THURSDAY AUGUST 18, 2022.**

**START TIME – 7:50 am** – Students should arrive between 7:15 and 7:45 unless they ride a bus. They report directly to the gymnasium or commons. At 7:43 students will be dismissed to go to their lockers and homeroom. Any arrivals to homeroom after 7:50 will be considered tardy.

**TRANSPORTATION** – Any student dropped off will enter the **MS GYM ENTRANCE** on either side of the gym between 7:15-7:45. Students who are late or have an appointment will enter thru the **MS MAIN ENTRANCE**. Any student who rides a shuttle bus will be required to ride an assigned team bus in the afternoon.

**DEPARTURE TIMES** – All students will be dismissed from school at 3:00 PM.

**STUDENT INFORMATION** – Handbook, dress code, attendance policy, technology policy, TCB expectations, communication tools, and homework organization can be found in Final Forms, and on [www.vwcs.net](http://www.vwcs.net). Please follow us on the VWMS Facebook page, Instagram & Twitter. You can also sign up for texting lists on the website.

**PARENT ACCESS** - Please view your child’s grades all year by clicking on the Parent Access link found on [www.ms.vwcs.net](http://www.ms.vwcs.net). You must reapply each year. Access to grades will be available in early September on ECHO.

**TEAM CONFERENCE** times for your child’s team:

6 <sup>th</sup> GRADE TEAMS SCARLET & GREY	1:15 – 2:30
7 <sup>th</sup> GRADE TEAMS SCARLET & GREY	8:20 – 9:35
8 <sup>th</sup> GRADE TEAMS SCARLET & GREY	11:00 – 12:15
TEAM DISCOVERY	9:45 – 10:50

You may call Mr. Bowen, school counselor at 238-5520 to schedule an appointment with the team.

**PARENT-TEACHER CONFERENCES-** Monday, November 21, 4:00-7:30 and Tuesday, November 22, 12:00-4:30 and 5:00-7:00.

**FEES** – School fees are \$85 for each student. Fees can be paid in the office or turned in to the student’s homeroom teacher. Please make checks payable to Van Wert City Schools.

**LUNCHES** – 6<sup>th</sup> – 11:15-11:45, 7<sup>th</sup> – 12:10-12:40, 8<sup>th</sup> – 12:20-12:50

**TRIMESTER GRADES** – Grade periods are 12 weeks in length. You will receive a progress report every 6 weeks. Remember that your child’s grade reports will not coincide with the high school since they are on 9-week grade periods. You may check your child’s progress daily through Parent Access Echo found on the district website.



## **TCB (Taking Care of Business) EXPECTATIONS**

Completing all homework is expected; TCB is a natural consequence for not completing or doing quality work. Students will have 3 opportunities to attend a work session before an office consequence is assigned.

1. After school the night TCB is assigned (from 3:05 – 4:05 pm)
2. The next morning (from 7:15 – 7:45 am)
3. The next night after the TCB is assigned (from 3:05 – 4:05)

Work sessions will be held Monday through Thursday from 3:05 – 4:05 pm and Monday through Friday mornings from 7:15 – 7:45 am in the VWMS Media Center. When students are struggling and it becomes necessary, *teams will create individual plans/contracts with students.*

If a parent is concerned or has questions about student work, they should call the School Counselor Mr. Bowen's office (419)-238-5520 to set a meeting with the team.

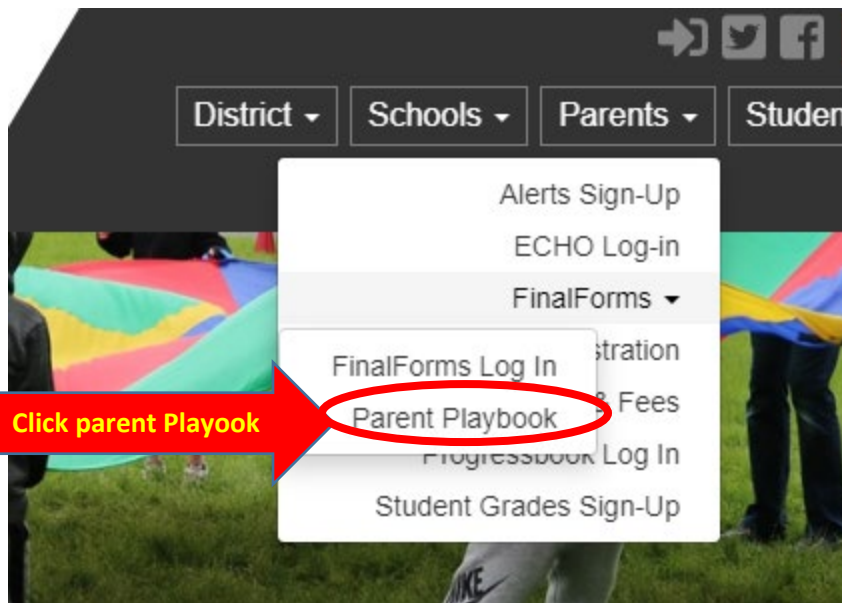
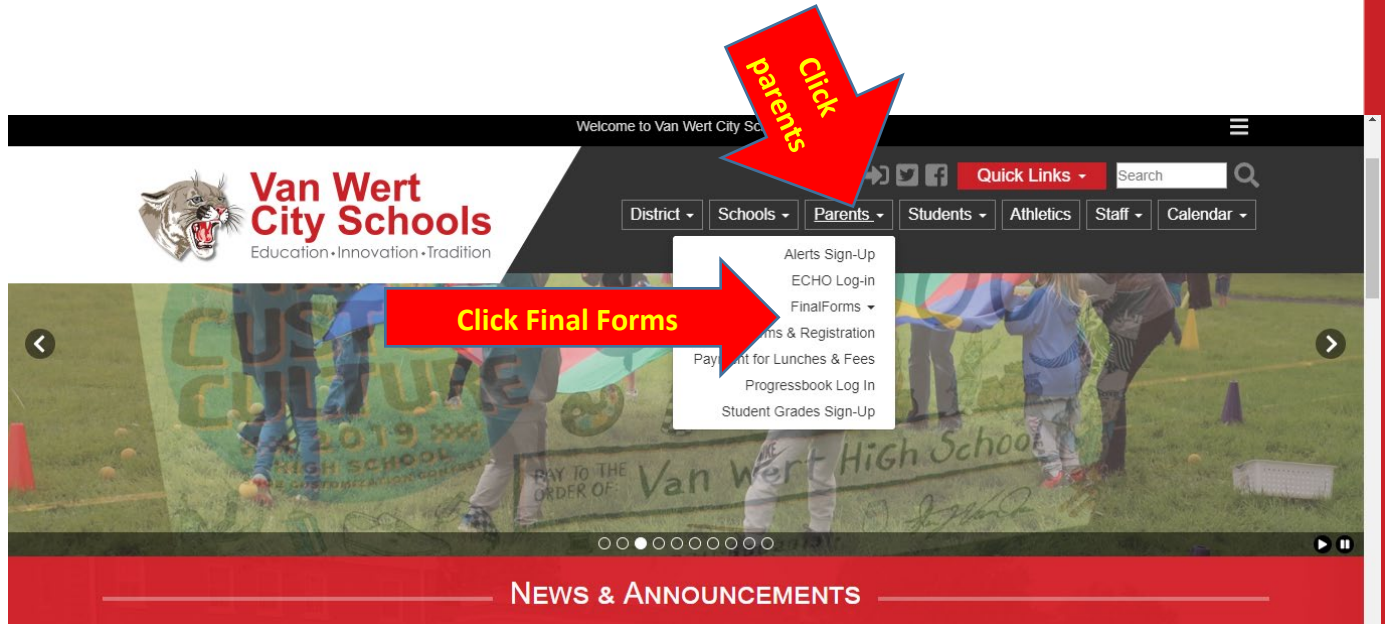
Students are welcome to stay for TCB as a volunteer if they want extra help.

### Student Responsibilities for TCB Work Session

1. A student must know how to access their assignments every day (through echo, or other team determined method)
2. Hand in TCB work to a TCB teacher so it can be checked off the list
3. If attending TCB, take all books, notebooks, supplies along; some supplies will be in TCB; please ask right away.
4. Students will sign in at the computer during the AM session by 7:15 and PM session by 3:05.



Final Forms – How to find on [www.vwcs.net](http://www.vwcs.net)



Once you click Parent Playbook – There is an information sheet that shows up. This sheet has the live link directly to Final Forms registration. Click that link and follow the directions.



## FINALFORMS™

### PARENT REGISTRATION

#### HOW DO I SIGN UP?

Click this link

1. Go to <https://vanwert-oh.finalforms.com>

2. Click **NEW ACCOUNT** under the Parent icon

3. Type your NAME, DATE OF BIRTH and

EMAIL, then click **REGISTER**

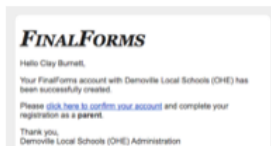
4. Check your Email for a FinalForms Email and click **CONFIRM YOUR ACCOUNT** in the email text.



Parent

LOGIN

NEW ACCOUNT



*NOTE: You will receive an email within 2 minutes*

*prompting you to confirm and complete your*

*registration. If you do not receive an email, check your*

You'll know you're in VWCS Final Forms when you see this. Click Log in Account under Parent to get started. You'll use your last year information (e-mail and password)



Van Wert City Schools



Parent

LOGIN

NEW ACCOUNT



Student

LOGIN



Staff

LOGIN

Admins, Coaches, Teachers and Medical Staff  
Please click LOGIN above

Click here to begin

As you proceed, you'll need to fill in ALL of the forms listed and continue until they are all **GREEN**.

Your child has an e-mail account that is their lunch [number@vwnt.net](mailto:12345@vwnt.net) example [12345@vwnt.net](mailto:12345@vwnt.net) and they should know their password from last year. If you need it reset, please call the school to have it reset.